

ADJUST THE FINGER LAKES COMMUNITY COLLEGE PROFESSIONAL SERVICE POSITIONS ROSTER

WHEREAS, Finger Lakes Community College has updated its position roster that lists position titles determined by the Finger Lakes Community College Board of Trustees in the professional service as defined by §6306 (2) of New York State Higher Education Law as approved by the Chancellor of the State University of New York, and;

WHEREAS, the following are *new* job descriptions for Finger Lakes Community College:

New Title:

Coordinator of the Science Incubator (04.11.23)

Office Manager, Workforce and Career Solutions (04.05.23)

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby requests that the roster of professional service positions be adjusted in the manner described herein.

Approved by the FLCC Board of Trustees at the meeting on May 3, 2023

May 3, 2023
Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on May 3, 2023, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 3rd day of May, 2023.

Penny Hamilton, Assistant Secretary of the Board

**ACCEPT AUDITOR'S REPORT FOR FLCC OPERATING FUND AND FEDERAL FUNDS FOR FLCC FISCAL YEAR
2021-2022**

WHEREAS, the Code of Standards and Procedures for the Administration and Operation of Community Colleges under the Program of State University of New York requires that the records and accounts of the community college be audited annually by a certified public independent accounting firm or the agency of the sponsor responsible for the performance of audits; and

WHEREAS, the external auditors have completed their review of Finger Lakes Community College's financial statements and related schedules for fiscal year 2021-2022; and

WHEREAS, the FLCC Board of Trustees Audit & Enterprise Risk Management Committee has reviewed these financial statements and recommends acceptance of said financial statements by the Finger Lakes Community College Board of Trustees;

NOW, THEREFORE BE IT RESOLVED, that the audited financial statements prepared by the College's external auditor for fiscal year 2021-2022 are hereby accepted.

Approved by the FLCC Board of Trustees at the meeting on May 3, 2023

May 3, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on May 3, 2023 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 3rd day of May 2023.

Penny Hamilton, Assistant Secretary of the Board

**APPROVAL OF A COLLECTIVE BARGAINING AGREEMENT WITH FINGER LAKES COMMUNITY COLLEGE,
ONTARIO COUNTY, AND THE FINGER LAKES COMMUNITY COLLEGE TEACHING FACULTY ALLIANCE
September 1, 2022 – August 31, 2025**

WHEREAS, negotiating teams representing Ontario County, Finger Lakes Community College (“The College”), and the FLCC Teaching Faculty Alliance reached agreement on terms and conditions of employment for the period September 1, 2022 through August 31, 2025; and

WHEREAS, the original of said tentative agreement is on file with the FLCC Chief Human Resources Officer and the First Assistant Ontario County Attorney; and

WHEREAS, the FLCC Board of Trustees has reviewed this resolution;

NOW, THEREFORE BE IT RESOLVED, that the agreement between the College, Ontario County, and Finger Lakes Community College Teaching Faculty Alliance is hereby approved for the period September 1, 2022 through August 31, 2025; and

BE IT FURTHER RESOLVED, that the College is hereby authorized and directed to execute a collective bargaining agreement, incorporating the terms and conditions of employment set forth in the tentative agreement, herein approved as to form by the College President, FLCC Interim Chief Human Resources Officer, FLCC Provost and Vice President of Academic & Student Affairs, Ontario County Attorney and Ontario County Administrator; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution will be provided to the FLCC Teaching Faculty Alliance, FLCC Vice President of Administration and Finance, FLCC Interim Chief Human Resources Officer and the Ontario County Attorney.

Approved by the FLCC Board of Trustees at the meeting on May 3, 2023

May 3, 2023

Date

Joan M. Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on May 3, 2023 and entered in the minutes thereof. That said copy is a true and a correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 3rd day of May 2023.

Penny Hamilton, Assistant Secretary of the Board

AUTHORIZATION TO SIGN AN AGREEMENT: WEB CONTENT MANAGEMENT SYSTEM

WHEREAS, resolution, dated May 3, 2023, approved entering into an agreement between Finger Lakes Community College (“FLCC”) and a web development and digital engagement company to obtain a web content management system (CMS) to provide authoring and publishing software for FLCC’s public website (flcc.edu); and

WHEREAS, FLCC has advertised a request for proposals (“RFP”) to obtain such professional services from web content management system vendors to assist with the implementation and training of the chosen product for FLCC; and

WHEREAS, the College administration recommends awarding the contract to Terminalfour with a term beginning upon installation of the content management system, at a cost of \$145,160 in one-time services, plus new annual licensing costs of \$31,806; and

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby grants authority to the Vice President of Administration and Finance to execute an agreement with Terminalfour, 50 Milk Street, 16th Floor, Boston, MA 02109, at a cost of \$145,160 in one-time services, plus new annual licensing costs of \$31,806, a term beginning upon installation of the content management system and,

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC Vice President of Administration and Finance and the FLCC Vice President of Enrollment Management.

Approved by the FLCC Board of Trustees at the meeting on May 3, 2023

May 3, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on the May 3, 2023 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 3rd day of May 2023.

Penny Hamilton, Assistant Secretary of the Board

RESOLUTION TO AUTHORIZE A CONTRACT FOR ELLUCIAN PROGRAMMING SUPPORT SERVICES

WHEREAS Finger Lakes Community College has determined that there is a need for Ellucian Programming Support Services for the Ellucian Colleague environment; and

WHEREAS Ellucian possesses unique capabilities and expertise with regard to Ellucian Colleague Programming support; and

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has review and approved this resolution.

WHEREAS, the college administration was able to secure a quote for Ellucian Programming services with a term from May 8th, 2023 through May 3rd, 2024 at a total cost not to exceed \$140,000;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby grants authority to the Vice President of Administration and Finance to execute an agreement for Ellucian Programming Services with Ellucian, Inc., 4375 Fair Lakes Court, Fairfax, VA. 22033 for a period from May 8th, 2023, through May 3rd, 2024, with a not to exceed cost of \$140,000; and

BE IT FURTHER RESOLVED that certified copies of this resolution be sent to the FLCC VP of Administration & Finance and FLCC Chief Information Officer.

May 3, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on May 3, 2023, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 3rd day of May 2023.

Penny Hamilton, Assistant Secretary of the Board

**APPROVE MAY 18, 2024, AS THE DATE
OF THE 56th COMMENCEMENT CEREMONY
FOR FINGER LAKES COMMUNITY COLLEGE**

WHEREAS, in compliance with NYS Education Law, §355 (1) (e), Part 604, the Finger Lakes Community College Board of Trustees has the authority to designate the official day of the Finger Lakes Community College Commencement ceremonies; and

WHEREAS, it is the intention of the Finger Lakes Community College Board of Trustees to designate the third Saturday of the month of May 2024 as the official day for the 56th Finger Lakes Community College Commencement ceremonies in conformance with the days of instruction required by the approved 2023-2024 academic calendar;

NOW, THEREFORE BE IT RESOLVED that the FLCC Board of Trustees hereby designates Saturday, May 18, 2024, as the official date for the 56th Finger Lakes Community College Commencement ceremonies.

Approved by the FLCC Board of Trustees at the meeting on May 3, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on May 3, 2023 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 3rd day of May 2023.

Penny Hamilton, Assistant Secretary of the Board